

Overview and Scrutiny Management Commission Work Programme - 2014/15

Reference	Subject	Purpose	Format	Methodology	Start Date	End Date	Lead Officer / Service Area	Portfolio Holder	Status	Comments
OSMC/09/02	Performance Report for Level One Indicators	To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action. Quarterly Item	In meeting		quarterly item	Oct-14	Andy Day - Head of Strategic Support	Councillor Roger Croft	Scheduled	Quarterly item. To be heard Q1: Sept 14, Q2: Jan 14, Q3: March 15
OSMC/14/155	Affordable Housing	The process for obtaining and delivering affordable housing within new developments, using Parkway as case study	In meeting		Oct-14	Oct-14	Gary Lugg / June Graves	Councillor Tony Vickers	in progress	Item postponed - agreed at meeting 1 July 2014
OSMC/11/119	Continuing Healthcare (CHC)	To assess the effect of the CHC operations policy and procedures in practise	In meeting		Dec-13	Oct-14	Tandra Forster – 2736 Adult Social Care	Councillor Keith Chopping	Scheduled	Monitoring of the CHC independent review action plan. At the April OSMC meeting the CCGs were asked to return to the October meeting to provide further performance update.
OSMC/11/129	Housing Allocations policy	To conduct a review of the effectiveness of the Council's Housing Allocation Policy	In meeting		Nov-14	Nov-14	Mel Brain - 2403 Social Care Commissioning and Housing	Councillor Roger Croft	Scheduled	Review of the policy 12 months after its implementation. Item will also consider proposed changes to the scheme following receipt of further advice from the government.
OSMC/14/151	Children's Services governance arrangements	To assess the extent to which the internal and partnership bodies governing the activities of Children's Services collectively proved a feamework that is necessary, comprehensive, efficient and effective.	Task Group		May-14	Nov-14	Mark Evans - 2735 Children's Services	Councillor Irene Neill	In progress	Suggested by Rachael Wardell and added to the work programme at the meeting of 25 February 2014. Task Group established - first meeting 18 July 2014
OSMC/12/149	Newbury town centre parking	To ensure that the needs of Newbury residents, businesses and visitors are appropriately balanced.	Task Group		Sep-14	Jan-15	Mark Edwards–2208 Highways and Transport	Councillor Pamela Bale	To be scheduled	Suggested by Councillor Tony Vickers and added to the work programme at the meeting of 2 July 2013. To be discussed following completion of the BID/WBC car parking review
OSMC/14/153	Severe weather	To understand the effect of and response to severe weather experienced during the winter of 2013/14.	Special meetings		Jun-15	Jun-15	Carolyn Richardson - 2105 Civil Contingencies Manager	Councillor Pamela Bale	Scheduled	Review concluded in September 2014 - recommendations to be revisited in 2015. 1. Sand bag policy review 2. Communications Strategy 3. Recommendations / action plan progress report
OSMC/12/135	Annual target setting	To examine the annual targets being set for 2014/15.	Task Group (Clrs Webb, Webster & Vickers)	Task group working directly with PM officers	May-15	Jul-15	Jason Teal – 2102 Strategic Support	Councillor Roger Croft	Scheduled	Annual review. Task group scheduled to meet 30th June 2014.
OSMC/14/159	Reducing External Placements Costs	review the effectiveness and savings delivered by the Social Media Administrator.	In meeting		Jul-15	Jul-15	Mark Evans - 2735 Children's Services	Councillor Irene Neill		agreed at the meeting 1/7/14 that the item would return to the Comision 12 months post implementation to review the effectiveness and savings delivered by the Social Media Administrator.
OSMC/14/152	Fairer Contributions policy	To assess the intent and scope of the Fairer Contributions policy.	In meeting		May-14	Early 2015	June Graves - 2733 Head of Care Comm, Housing, Safeguarding	Councillor Keith Chopping	To be scheduled	Suggested by Councillor Gwen Mason and added to the work programme at the meeting of 25 February 2014. Heard at the meetings of 25 June 2014 1 July 2014. Agreed that there would be scrutiny involvement in the review of the policy scheduled to take place in Oct
OSMC/09/157	Revenue and capital budget reports	To receive the latest period revenue and capital budget reports	In meeting	Quarterly item.	Apr-14	Ongoing	Andy Walker – 2433 Finance	Councillor Alan Law	Scheduled	May lead to areas for in depth review.
OSMC/14/158	Delayed Transfer of Care	To identify the causes of Delayed Transfers of Care (DToC) and how they might be addressed.	Task Group		TBC		Tandra Forster – 2736 Adult Social Care	Councillor Keith Chopping	to be scheduled	Suggested by Councillor Roger Hunneman and added to the work programme at the meeting of 20 May 2014
OSMC/14/154	Self Insurance Fund	To determine the level at which the Self Insurance Fund should be set, balancing the level of risk with the size of the reserve.	Task Group		TBC		Andy Walker – 2433 Finance	Councillor Keith Chopping	To be scheduled	Suggested by Councillor Alan Law and added to the work programme at the meeting of 8 April 2014.